

DRAFT - Colquitz Parent Advisory Council (PAC)

MEETING MINUTES

Tuesday, January 20, 2026 @ 6:30pm

Meeting called to order at 6:30 pm

Attendees: Carrie Schlappner, Leanne Kopp, Serena Samra, Lisa Gelling, Elaine, Natasha, Melanie, Carli

1. Introductions

2. Review and Approve October Meeting Minutes and November Agenda

- Motion to approve November 18, 2025 meeting minutes by Elaine; seconded by Lisa
- Motion to approve January 20, 2026 meeting agenda by Elaine; seconded by Lisa

3. PAC Update on December Happenings

- Staff Meeting Treats – Dec 9
 - Went well and much appreciated, next one is Jun 9
- Hot Chocolate Event – Dec 19
 - Overall went well
 - Needed more hot chocolate and cups
 - Lynn made notes which have been typed up and are available for next year – available via Carrie
 - Candy canes likely won't be required; perhaps mini marshmallows instead which are given to each classroom teacher
 - Get exploratory classes to come during advisory to help move along them
 - Total \$230 – recommend budget \$300 and should be ok

4. Principal / Admin Report

- Jan 16: Family Games Night was a success
- Jan 29: Pro d Day
- Black Heritage month and Lunar new year coming up – possible dumplings making session with students
- Feb 5: Grade 8 ski trip
- Feb: transfer process for grade 8s starting high school in Sept 2026; transfer forms are available
- Grade 7s: survey taking place – keep an eye out
- PAC 26-27: require a new PAC executive by May which can be circulated and voted on at the AGM – need a PAC executive to apply for the gaming grant
- Marc 14-29: Spring break

5. Financial Update

- Account Balances:
 - Gaming: \$11,822.59
 - General Account: \$2,356.91
 - Purdy's chocolate and apple fundraising money to be deposited
- Signing authority: in addition to Leanne, Serena has been added to the PAC account; now there two signers

6. VCPAC

- Update of the constitution and bylaws took place in the fall

- Jan 23: building stronger literacy foundations taking place at Oak Bay high; registration is required
- Parent Education Fund: District is giving the VCPAC \$3000; must apply and \$250 is available for each school; priority will be given to schools working together; application form is available; poll parents and care givers in Sept to see what the top 3 topics could be
- Classroom temps increased substantially; letter is being drafted and will be sent to the School District to raise and address
- Drug Crisis seminar upcoming

7. Questions / Comments

- Card project: underway; Nicole is picking up art on January 30

8. Meeting Adjourned

- Meeting Adjourned at 7:07 pm; motion to approve by Leanne; seconded by Serena; all in favour
- Next Meeting: February 17 @6:30pm