

# **DRAFT - Colquitz Parent Advisory Council (PAC)**

## **MEETING MINUTES**

**Tuesday, January 20, 2026 @ 6:30pm**

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Meeting called to order at 6:30 pm

**Attendees:** Carrie Schlappner, Leanne Kopp, Serena Samra, Lisa Gelling, Elaine, Natasha, Melanie, Carli

### **1. Introductions**

### **2. Review and Approve October Meeting Minutes and November Agenda**

- Motion to approve November 18, 2025 meeting minutes by Elaine; seconded by Lisa
- Motion to approve January 20, 2026 meeting agenda by Elaine; seconded by Lisa

### **3. PAC Update on December Happenings**

- Staff Meeting Treats – Dec 9
  - Went well and much appreciated, next one is Jun 9
- Hot Chocolate Event – Dec 19
  - Overall went well
  - Needed more hot chocolate and cups
  - Lynn made notes which have been typed up and are available for next year – available via Carrie
  - Candy canes likely won't be required; perhaps mini marshmallows instead which are given to each classroom teacher
  - Get exploratory classes to come during advisory to help move along them
  - Total \$230 – recommend budget \$300 and should be ok

### **4. Principal / Admin Report**

- Jan 16: Family Games Night was a success
- Jan 29: Pro d Day
- Black Heritage month and Lunar new year coming up – possible dumplings making session with students
- Feb 5: Grade 8 ski trip
- Feb: transfer process for grade 8s starting high school in Sept 2026; transfer forms are available
- Grade 7s: survey taking place – keep an eye out
- PAC 26-27: require a new PAC executive by May which can be circulated and voted on at the AGM – need a PAC executive to apply for the gaming grant
- Marc 14-29: Spring break

### **5. Financial Update**

- Account Balances:
  - Gaming: \$11,822.59
  - General Account: \$2,356.91
    - Purdy's chocolate and apple fundraising money to be deposited
- Signing authority: in addition to Leanne, Serena has been added to the PAC account; now there two signers

### **6. VCPAC**

- Update of the constitution and bylaws took place in the fall

- Jan 23: building stronger literacy foundations taking place at Oak Bay high; registration is required
- Parent Education Fund: District is giving the VCPAC \$3000; must apply and \$250 is available for each school; priority will be given to schools working together; application form is available; poll parents and care givers in Sept to see what the top 3 tops could be
- Classroom temps increased substantially; letter is being drafted and will be sent to the School District to raise and address
- Drug Crisis seminar upcoming

## **7. Questions / Comments**

- Card project: underway; Nicole is picking up art on January 30

## **8. Meeting Adjourned**

- Meeting Adjourned at 7:07 pm; motion to approve by Leanne; seconded by Serena; all in favour
- Next Meeting: February 17 @6:30pm