

DRAFT - Colquitz Parent Advisory Council (PAC)

MEETING MINUTES

Tuesday, October 21, 2025 @ 6:30pm

Meeting called to order at 6:31 pm

Attendees: Carrie Schlappner, Leanne Kopp, Serena Samra, Natasha, Nicole, Tracy, Keja, Elaine, Dan, Sam, Carli

1. Introductions

2. Review and Approve September 16, 2025 Meeting Minutes

- Motion to approve September 16, 2025 meeting minutes by Leanne; all in favour

3. Review and Approve October 21, 2025 agenda

- Motion to approve October 21, 2025 meeting agenda by Leanne; all in favour

4. Principal / Admin Report

- Oct 21: Photo retakes
- Oct 22: parent teacher conferences
- Oct 31: Halloween is on the way – costumes welcome; reminder regarding masks can be worn in the classroom but not outside; pumpkin decorating contest in progress
- Nov 10: Remembrance Day assembly prep in progress
- Nov 17: Curriculum Completion (CC) Day + overview for grade 6 parents
- Nov 25: Grade 6 immunizations
- Learning Updates: posted Dec 5 instead of the last day before winter break
- Diwali took place on Oct 20 with posters in the foyer and dances performed by students

5. Financial Update

- Account Balances:
 - General Account: \$2,040.71
 - Rifflandia donated \$500
 - Sun Oka Apples: \$1,164
 - Gaming: \$12,051.92
- Gaming Grand Allocations
 - Review and questions regarding the funding requests and allocations
 - Motion to approve \$10,870 allocations by Elaine; all in favour
- Non Gaming Allocations
 - Staff meeting treats for Dec 9 and Jun 9
 - Elaine will put together treats for Dec 9 staff meeting
 - Island Health Sexual Health presentations for grade 8s

6. Fundraising – Sun Oka Apple Update

- Raised \$1,164 – increase from last year!
- 126 orders; 48 ambrosia and 78 honeycrisp

7. VCPAC

- September meeting: presentation by superintendent, Deb Whitten, about the district extended strategic plan to 2028, district literacy focus with school-level literacy goal, data sources used for planning, facilities and enrolment trends, and approaches to data requests and privacy; two subcommittees approved (Governance Review and Parent Engagement) review a working budget for 2025-2026
- October meeting: focus on several key issues including the responsibility to ensure children's success in education; discussion for the need for a revision of policy and bylaws as they are

quite outdated ; lengthy discussion around parent engagement in PACs due to retention / recruitment issues, especially at the middle school level

8. Questions / Comments

- Card Project Update: sign up to create Spring Cards. Art will need to be completed by Jan 30 (sample cards available Feb 23) or Feb 28 (sample cards available March 31) – Carrie will bring forward to the staff and bring feedback to Nov PAC meeting
- Recap on AV system in the gym; half of the moment has been raised and updated quote required to determine purchase cost
- Discussion of online PAC meetings which would require everyone dialing in; infrastructure isn't currently available to support hybrid
- Ongoing request for volunteers to join PAC

9. Meeting Adjourned

- Meeting Adjourned at 7:53 pm
- Next Meeting: November 18 @6:30pm