

# **DRAFT - Colquitz Performing Arts Parents Association (CPAPA)**

## **MEETING MINUTES**

**Monday, March 10, 2025 @ 6:00pm**

---

Meeting called to order at 6:01 pm

**Attendees:** Caroline Mackenzie, Katherine Forester, Rachel McClellan, Angie Hentze, Serena Samra, Sean Van Londersele, Melissa Green

### **1. Accept December Meeting Minutes and March Agenda**

- Motion to approve December 2, 2024 meeting minutes by Rachel; seconded by Angie
- Motion to approve March 10, 2025 meeting agenda by Rachel; seconded by Angie

### **2. Fundraising Update**

- Potential future fundraisers
  - Krispy Kreme donuts? Perhaps for tour next year or just to add to general CPAPA Funds. One parent has stepped up to organize this for after spring break. Should we contact other groups in town and find out how they did it? Do we need a good deal on a truck? Preorder plus extra to sell additionally day-of?
    - Concern: American company! Should we find a local alternative? Saltchuk pies? Does one of our families open Ali Baba Pizza?
  - Beer and Music Bingo? Gaming license needed.
  - Kernels Popcorn again.
  - Galey forms – corn picking?
  - Ask on FB groups – Saanich moms? Made in Canada FB group. Caroline to do some research.

### **3. Review of Financials**

- Starting Account Balance: \$11,351.01
  - Deposits: \$6,390 (raw amount come in, doesn't include deposit to Hill Top)
    - Pending deposits: 0
  - Expenses: \$7,913.01
    - Pending expenses: \$7568.47
- CPAPA Account Balance: \$5,149.10
- Student Account Balance: \$3,720.27
- CPAPA Student In Need Balance: \$1,313.21
- Cheques need to be ordered – no vote required for expense though total amount will be reflected in April minutes
- Purdys GST cheque to come.

### **4. Communications Update**

- Discussion of key dates and supporting communications
  - NWAC – repeating announcement to remind about tour meeting April 7th
  - Also to FB PAC
- Grade 6 band festival - May 8th-ish
  - Takes place at Spectrum, will need two volunteers to walk them up. Get grade 6 band parents to do it. Cassandra accounts clerk would drive instruments up.
- Buccaneer day parade May 10th
  - Need more info about meet times, location etc.
  - Will need parent volunteers to walk with the kids: Rachel will connect later to come up with communications plan.
  - Need wagon, water bottles, spray bottles. First aid kit.

- Musical communications.
  - Sunday rehearsals on April 6 and 13.
- Tues May 17 orchestra finale strings UVic McKinnon gym.
- Some documents missing from the google drive - try to recover. How-to for bake sale and sign up genius for musical theatre.

## **5. Future of CPAPA**

- Sustainability and current opportunities available
  - Rachel will potentially be taking a different role next year, Christine will be leaving (Grade 8 student). Angie will be staying on. We will need lots of new people to join. Need to ask at events and volunteer meetings.

## **6. Upcoming events**

- Spring concert - March 12

## **7. Teacher Updatesa.**

- Strings (Karen) – absent:
  - Preparing for concert.
  - Withdrawal: If children withdraw from strings they must have an email from parents
  - Motion: \$150 for strings to have two more visits from the symphony. First Rachel, 2nd Sean VanLondsder. All in favor.
- Band (Katherine)
  - Music Tour Update
    - CRCs all in for tour
    - Need chaperone meeting
    - Rooming requests and dinner requests sent out via google form sent out to kids.
    - Clinics at Burnaby secondary.
  - Marching band starting soon.
  - No practice record due in March.
- Choir/Musical Theatre (Caroline)
  - Choir – Victoria sings very successful, sold out performance
    - Concert – Full choir singing Ja-da and Africa, with Gr7/8s also doing a 2<sup>nd</sup> song.
  - Musical Theatre.
    - Sunday rehearsal went well. Missing 30 kids.
    - Choreo is going well.
    - Chorus girls and dancers on Dream of You will be Greater Victoria Performing Arts festival. Dates TBA. April 29 or 30 during the school day. Will be asking for parent drivers for 30 kids. If they get into Gala it would be in May.

## **8. Meeting Adjourned**

- Meeting Adjourned at 7:02
- Next Meeting: April 7<sup>th</sup> @ 6:30pm