

DRAFT - Colquitz Performing Arts Parents Association (CPAPA)

MEETING MINUTES

Monday, April 7, 2025 @ 6:00pm

Meeting called to order at 6:03 pm

Attendees: Caroline Mackenzie, Katherine Forester, Rachel McClellan, Angie Hentze, Christine Albrecht, Scott Doust

1. Accept March Meeting Minutes and March Agenda

- Motion to approve March 10, 2025 meeting minutes by Angie; seconded by Christine, all in favour.

2. Fundraising Update

- Earthquake kits idea identified by Olivia Young
- Mitchell's Soup Fundraiser (Caroline suggestion as potential)
- Sysco fundraiser (cleaning products, meats)
- Paradise Island Cheese

3. Financial Update

- Angie provided an update all financials status quo.

4. Communications update

- Communications to remain status quo with teachers updating various communication forms as they see necessary. Rachel requested a two day lead time if there were any requests teachers wanted posted on FB or in NWAC under CPAPA banner.

5. Bake sale

- Caroline requested that bake sale funds be donated toward the KidsRun on behalf of the musical theatre program
- CPAPA has offered to donate \$500 toward the Kid Run as a CPAPA donation.

Motion forward by Caroline, seconded by Rachel, All in favour

6. Future of CPAPA

- Rachel suggested a potential survey to help guide how we can communicate and best reach out to new volunteer groups
- Angie suggested the creation of a CPAPA opt out form that will allow each area, band, choir, strings to obtain a specific list of parents and if they want to receive information. Like the white school information form, parents can opt out to receive email communications - confirm with Angie
- All in attendance were supportive of the above suggestion to opt out

Action: A form would need to be created

5. Teacher Updates

Strings - Karen Whyte

- Fee for clinician violinist will not be \$60 but \$120 per session and will be invoiced thereafter
- Agreed that only one session will go forward not two as originally planned

Band - Katherine Forster

- Katherine requesting further information regarding Buccaneer's Day Parade— how did parade day go? Where did they meet, what do parents do?

Action Item: Rachel to send Katherine an email from last year

- Katherine requesting withdraw of \$1180 instead of cheque in \$20 for 53 students – cannot get cash via school account

Motion forwarded by Angie; seconded by Christine

6. Meeting Adjourned

- Meeting Adjourned at 6:35 pm
 - o Next Meeting: May 5th @ 6:30pm