

DRAFT - Colquitz Performing Arts Parents Association (CPAPA)

MEETING MINUTES

Monday, September 9, 2024 @ 6:30pm

Meeting called to order at 6:34 pm

Attendees: Caroline Mackenzie, Katherine Forester, Rachel McClellan, Christine Albrecht, Angie Hentze, Serena Samra, Daniel Winner, Miranda Benn, Sandy Lyseng, Meredith Walker, Lisa, Shannon, Andri, Amber, Michelle

1. Welcome & Introductions

2. Accept June Meeting Minutes and September Agenda

- Motion to approve June 19, 2024 meeting minutes by Angie; seconded by Shannon; all in favour
- Motion to approve September 9, 2024 agenda by Angie; seconded by Miranda; all in favour

3. Transition from 2023-24 CPAPA Items Year End Report

- Communications: All items transferred from Maddy to Dan
- Fundraising: connecting on Poinsettias and Purdys; Angie will reach out to Robyn for a summary on Poinsettias; Kernals, bake sales, etc will be reviewed with Miranda and Sandy

4. CPAPA By-laws

- Looking for the latest version of the by-laws – the version on the Google drive is from July 2022
- Action: Serena review past minutes to determine when by-laws were updated
- Action: Rachel to connect with Karen if she has the latest version of the by-laws

5. Financial Access

- Account Balance: \$12,336.46
 - Expenses:
 - Total expenses for the year: \$17,934.94
 - Jun 25: Classroom Smart TV: \$251.25
 - Jun 25: Office gift to Samantha: \$26.25
 - Deposits:
 - Total deposits for the year: \$20,669.76

6. Fundraising Plans for 2024-25

- Fundraising knowledge transfer will take place
- Action: Angie to download to Sandy and Meredith - Purdy's, Poinsettias and popcorn
- Follow-Up: Suggestions to be more transparent on amounts that go to students from sales.

7. Teacher Updates

- Band/Strings
 - TV mounting investigation in progress
 - Mr. De Vries accepted a position at Cedar Hill and the Strings teacher position is currently vacant and will be posted on Thursday
 - Katherine will step in to teach Strings for now
 - Friendly welcome to CMS
 - Instrument Zoo went well
 - Good uptake to Strings and Band thus far
 - Requests for financial support have come through
 - Jazz Band starts up on Sept 17 (mornings) and Sept 19 (lunch)
 - Concert band 7/8 will be combined, except for school pull out blocks; first practice is Thursday, Sept 12

- Google Classroom will be used to communicate with students
- Theatre:
 - HUGE group of 75 grade 6 students showed up for choir, so it looks like a fantastic group so far.
 - Sr. Choir is a little smaller this year at the moment, but I find a lot of kids join as the year goes on. Right now there are 67ish students (which I know is still a lot!)
 - Victoria Sings occurs this spring so I'll be attending a song selection meeting soon.
 - Sr. Fall play has begun auditions and it looks like a good group for that as well. Approx 60ish students
 - Ordering the items discussed at the last meeting soon, waiting for ticket money from the musical to be deposited
 - Musical will be Singing in the Rain
 - Exploratory classes have started off well
 - Last years musical made \$9000!
 - Curtains in the theatre will be looked at getting cleaned this fall, hopefully October
 - Looking to purchase wireless headset
 - Uniform orders coming soon and expect cost to be \$12 per shirt

8. Music Tour

- For grades 7s and 8s
- Options:
 - Choir / Theatre tour to the National Theatre; allowing Katherine to see how this is put together and settle in
 - Traditional tour as it's been done in the past
 - Tour without play or clinics
- Education World Tours used to plan the tour
- Next steps: by October 7th provide an update on tour

9. Opens

- CPAPA Table at September 18 Parent Night

10. Next Meeting Date

- Proposed meeting dates:
 - Oct 7
 - Nov 4
 - Dec 2
 - Feb 3
 - March 3
 - Apr 7
 - May 5
 - June AGM TBD

11. Meeting Adjourned

- Meeting Adjourned at 7:39pm; all in favour
- Next Meeting: October 7th @ 6:30pm