

DRAFT - Colquitz Performing Arts Parents Association (CPAPA)

Meeting Minutes

Monday, April 8, 2024 @ 6:30pm

Meeting called to order at 6:33 pm

Attendees: Caroline Mackenzie, Kelly Montgomery, Karen Grigolato, Karycia Mitchell, Maddy Dams, Amee Ballantyne, Rachel McClellan, Serena Samra, Robyn, Kindréé, Dan

1. Welcome

2. Accept March Meeting Minutes and March Agenda

- Motion to approve March 4, 2024 meeting minutes by Karycia; seconded by Kelly
- Motion to approve agenda by Amee; seconded by Maddy

3. Financial Report

- Account Balance: \$12,558.35
 - Expenses:
 - March 6: donation to CMS AV system
 - Deposits:
 - March 11:
 - Popcorn fundraiser: \$150.00
 - Bake sale: \$885.10
 - Music Tour: \$4,953.22
- Student Accounts Overall total: \$3,720.27
- Student In Need Total: \$1,313.21
 - \$365.00 withdrawn
- Recommendation to document approved pending expenses in the pending column of the spreadsheet, for example tour lunches. This ensures the amount approved is not spent elsewhere
- Motion: purchase up to \$200 for snacks and water for the Music Tour
 - First: Maddy; Seconded: Dan; all in favour

4. Student Fundraising Accounts Procedure / Bylaw Changes

- Review and discussion of changes in the following sections:
 - 8.4 Treasurer
 - Change: Organize and keep track of all individual student fundraising monies
 - 8.5 Fundraising Co-ordinator(s)
 - Change: Tracks and ensures accuracy of allocation of funds raised by individual students from applicable fundraisers
 - Motion: to approve the above changes
 - First: Amee; Kelly; all in favour

5. Fundraising

- Popcorn Update:
 - Last bags of popcorn sold at the Spring Concert bake sale
 - Ordering will take place next week when Angie returns
- Spring Concert Bake Sale raised: \$885.10

6. Meeting Adjourned

- Meeting Adjourned at 6:53pm.
- Next meeting Monday, May 6, 2024 at 6:30pm