

Google Workspace for Education

Google Workspace for Education is designed specifically for K-12 students and is a powerful suite of school district managed online collaboration and productivity tools. It offers a secure, private and ad-free environment with significantly more control and protection than a personal Google account. It is currently used in thousands of schools and by tens of millions of students around the world.

Student account information (student first and last name, grade level, and SD61 identification number), as well as any documents uploaded onto the Google Workspace for Education platform will be disclosed and stored on secure Google servers located beyond Canada, and may be subject to the laws of foreign jurisdictions. **Privacy legislation requires that we inform you of this and obtain your consent to this arrangement.**

The following Google Workspace for Education services apply for students in grades K through 8:

- Google Workspace Education Gmail account - limited to only SD61 domains (@sd61learn.ca and @sd61.bc.ca)
- Google Drive - unlimited storage, including docs, sheets, slides, forms, and drawing; limited sharing to only include @sd61learn.ca; ability to share data is set to private by default
- Google Calendar, Google Sites and Google Classroom within @sd61learn.ca
- Read&Write by TextHelp extension for Google Chrome

In addition to the student account information above, a student's Google for Education account may also include:

- Classroom assignments, research notes, presentations, school-based projects
- Multimedia objects created by students (e.g., videos, pictures, audio files, animations, etc)
- Assessments (e.g., teacher comments, peer feedback, surveys, etc) Communication with teachers and other students related to educational purposes
- Indirect collection in relation to educational purposes of using Google for Education (posting and collection of personal information from someone other than the individual the information is about)

We have developed a Privacy Impact Assessment (PIA) that is an effective tool in identifying and reducing the privacy risks associated with our Google Workspace for Education program. Detailed

information on our Google Workspace for Education offering, including the PIA can be accessed at www.sd61.bc.ca/gsuite. Information concerning Google's privacy and security policy can be found at <https://edu.google.com/k-12-solutions/privacy-security/>.

If you have questions about the intended use of Google Workspace for Education in your child's learning, please speak with your child's principal or teacher.

By granting consent you are agreeing that you understand that your child's personal information (first and last name, grade level, and SD61 identification number), as well as any documents uploaded onto the Google Workspace for Education platform will be disclosed and stored on secure Google servers located beyond Canada, and may be subject to the laws of foreign jurisdictions.

Students Name (first & last) _____ Grade: _____ Div: _____

I grant consent to my child for Google Workspace for Education

Parent/Guardian Signature: _____ Date: _____

-- or --

I do NOT grant consent to my child for Google Workspace for Education

Parent/Guardian Signature: _____ Date: _____

Permission for School Field Trips

{As Per: REGULATION 3545.2 (Attachment 5)}

The classroom curriculum is significantly enriched and expanded when students visit and observe for themselves, certain aspects of community life and the natural environment.

School field trips provide these valuable educational experiences and are planned as an enriched part of the total school program.

Regulations are in place governing the number of supervisors who will accompany students on each school field trip. Every reasonable precaution will be taken to ensure the safety of students.

Should a school field trip be planned which would exceed one day or in which there might be more than normal risk or difficulty of supervision (i.e. ski trip, day at beach), you will be informed with more details and asked for specific approval for that field trip.

Choose one of the following options:

Granting consent below indicates permission for the child in your care to participate in school field trips for the school year. You will be notified of all field trips to be taken.

Denying consent indicates that you'd prefer to give separate written permission for each individual field trip for this school year.

Students Name (first & last) _____ Grade: ____ Div: ____

I grant consent to my child for Permission for School Field Trips

Parent Guardian Signature: _____ Date: _____

--OR --

I do NOT grant consent to my child for Permission for School Field Trips

Parent Guardian Signature: _____ Date: _____

Permission for Neighbourhood Walkabouts

Field trips are booked in advance and planned well ahead of the date. However, teachers, on occasion, may want to take their students on a Neighborhood Walkabout during the school day to enhance a part of the curriculum.

Regulations are in place governing the number of supervisors who will accompany students on each school field trip and walkabout; every reasonable precaution will be taken to ensure the safety of students.

This online form is asking for your permission for your child to take part in occasional Neighborhood Walkabouts with the classroom teacher and appropriate number of supervisors.

Choose one of the following options:

Granting consent below indicates permission for your child to participate in school walkabouts for the school year.

Denying consent indicates that your child does not have permission to participate in school walkabouts.

Students Name (first & last) _____ Grade: _____ Div: _____

I grant consent to my child for Permission for Neighbourhood Walkabouts

Parent/Guardian Signature: _____ Date: _____

-- or --

I do NOT grant consent to my child for Permission for Neighbourhood Walkabouts

Parent/Guardian Signature: _____ Date: _____

Personal Information - Broadcast Media Consent

Broadcast Media professionals (including radio, television, newspapers, print, online and social media) are occasionally invited to come to the school or to school activities to take photos, video or conduct interviews with students for the purpose of promoting public understanding of school programs, building public support for public education, and encouraging student achievement.

Note that school and district staff cannot control news media access, social media sharing or photo/video recordings produced in public locations (such as field trips or off school grounds) or school events open to the public, such as sports events, student performances, school board meetings, etc.

If students do not want to be involved in such activities, they need to:

- Be encouraged to avoid these situations
- Inform their teacher
- Choose "Deny Consent" below

NOTE: You may choose to override this decision for specific activities by providing individual written consent.

Choose one of the following options:

Granting consent below is an acknowledgment that the named student has read this information and agrees to be allowed to be interviewed/featured in Outside Media publications, should opportunities to do so arise.

Denying consent is an indication that you would like school district employees to take every reasonable step to keep the named student from being featured in Outside Media, when they are present on school grounds at the invitation of the school or school district.

Students Name (first & last) _____ Grade: _____ Div: _____

I grant consent to my child for Personal Information - Broadcast Media Consent
Parent/Guardian Signature: _____ Date: _____

-- or --

I do NOT grant consent to my child for Personal Information - Broadcast Media Consent Parent/
Guardian Signature: _____ Date: _____



Personal Information - School and School District Media Consent

Schools and School Districts are authorized to collect, use and share student personal information that is directly related to and necessary for their educational functions. For other school or education-related purposes, parental or student consent is required.

In accordance with the BC Freedom of Information and Protection of Privacy Act, the Board of Education of School District No. 61, Greater Victoria, is seeking your consent to collect, keep, use and share photographs, videos, images including student publications and/or artwork and/or names of students in a variety of publications and on the school or District's website(s) for education-related purposes, such as recognizing and encouraging student achievement, building the school community and informing others about school and District programs and activities.

For example, student names, and/or images may be used or shared in:

- School and School District communications, such as newsletters, news releases, yearbooks, brochures, advertisements, and reports in limited or public circulation;
- School and School District websites, social media sites, and online video.
- Print and digital media designed for educational use only.

Choose one of the following options:

Granting consent allows your School or School District to collect, use, and share student name and image for purposes consistent with the above. You acknowledge that information posted on the internet may be stored and accessed outside of Canada. This consent may be withdrawn at any time but withdrawal of consent does not require the School or School District to take any steps to withdraw from publication any previously published material.

Denying consent prevents the School and School District from collecting and sharing student name and images for the purposes outlined above.

Students Name (first & last) _____ Grade: ____ Div: ____

I grant consent to my child for Personal Information - School and School District Media Consent
Parent/Guardian Signature: _____ Date: _____

-- or --

I do NOT grant consent to my child for Personal Information - School and School District Media Consent
Parent/Guardian Signature: _____ Date: _____

Personal Information - School Yearbook and In-School Photo/Video Consent

Choose one of the following options:

Granting consent will allow student full name, official student photo—and/or other pictures taken by staff throughout the year—to be featured in the yearbook. Video and still images may also be shown during non-public classroom/school events celebrating school life and student achievement.

Denying consent will prohibit student personal information including full name and photo from being featured in the School Yearbook.

Students Name (first & last) _____ Grade: _____ Div: _____

I grant consent to my child for Personal Information - School Yearbook and In-School Photo/Video Consent

Parent/Guardian Signature: _____ Date: _____

-- or --

I do NOT grant consent to my child for Personal Information - School Yearbook and In-School Photo/Video Consent

Parent/Guardian Signature: _____ Date: _____

Student Acceptable Use of Technology

Families are asked to review the Student Acceptable Use of Technology (Regulation 1300.3):

<https://www.sd61.bc.ca/our-district/documents/name/regulation-1300-3-student-acceptable-use-of-digital-technology/>

Students Name (first & last) _____ Grade: _____ Div: _____

I grant consent to my child for Student Acceptable Use of Technology

Parent/Guardian Signature: _____ Date: _____

-- or --

I do NOT grant consent to my child for Student Acceptable Use of Technology

Parent/Guardian Signature: _____ Date: _____

Violence Threat Risk Assessment (VTRA) – Fair Notice to Parents

The Greater Victoria School District is committed to creating and maintaining school environments in which students, staff, parents/guardians/caregivers, and others feel safe. School cannot ignore any threat of violence.

Families are asked to review the following information: <https://www.sd61.bc.ca/parent-student-resources/violence-threat-risk-assessment-vtra-fair-notice-to-parents/>

Students Name (first & last) _____ Grade: _____ Div: _____

I grant consent to my child for Violence Threat Risk Assessment (VTRA) – Fair Notice to Parents

Parent/Guardian Signature: _____ Date: _____

-- or --

I do NOT grant consent to my child for Violence Threat Risk Assessment (VTRA) – Fair Notice to Parents

Parent/Guardian Signature: _____ Date: _____