



# COLQUITZ

## MIDDLE SCHOOL

505 Dumeresq St. Victoria, B.C. V8Z 1X3

Ph: 250- 479-1678 Fax: 250- 479-2752

Student Attendance Line: 250- 479-4313

Email Address: [colquitz@sd61.bc.ca](mailto:colquitz@sd61.bc.ca)

September 2022

### **Notice to Parents:**

All school in the Greater Victoria School District will comply with the Ministerial Order and Board Policy regarding the charging of school fees.

**No student will be denied participation in an educational program because of an inability to pay fees. Fee waivers are available where there is financial hardship. Requests for fee waivers will be kept strictly confidential.**

The fees which are permitted under the terms of the Ministerial Order and Board Policy include:

### **Enhanced Project Costs:**

All courses in the Victoria School District are offered free of charge. Basic material for projects which are necessary to meet course requirements (e.g. in woodwork, cooking or textiles) will be provided free of charge. Students may be charged for projects with material costs for additional projects that exceed the prescribed learning outcomes of a course, but must have the permission of their teacher and parents prior to undertaking these projects.

### **Deposits:**

Deposits may be required for locks, textbooks, reusable workbooks, novels and other resource materials. This is specifically permitted under section 82 of the *School Act*. Such deposits are refundable if the materials are returned in good condition.

### **Supplementary School Supplies and other possible expenses:**

Students are responsible for providing their own basic supplies, such as pens, pencils, paper, appropriate personal clothing, gym strip and safety equipment. There may be costs charged for these supplies if they are provided to the student by the school. Students may also be asked to pay for locks, contribution for student activities and for goods and activities which are not connected to their educational program (e.g. yearbooks, photos).

**Should you have any questions regarding these charges, please contact me at Colquitz Middle School at 250-479-1678.**

With thanks,

Topher Macintosh  
Principal

**Contributions, Deposits and Project Costs  
Colquitz Middle School – 2020-2021 School Year**

**Student Activity Costs (Optional)**

**\$15.00**

The student contributions for activities helps contribute to the costs of activities planned throughout the year by Student Leadership. It supports and/or includes the student agenda book, dances, special assemblies, athletics, extra-curricular activities, and awards.

**School Lock Rental**

**\$5.00**

Each student at Colquitz is provided a locker and a lock. It is the student's responsibility to use this for securing valuable items. Returning students will not need to pay a lock rental.

**Textbook Deposit**

**\$20.00**

All students are expected to pay this refundable deposit for texts the **1<sup>st</sup> year** they attend Colquitz. \*Refundable upon exit if all textbooks/equipment/uniforms are returned in good condition.

**Summary:**

**Grade 6 & new students in Grade 7 and in Grade 8:**

Textbook Deposit .....	\$20.00
Lock Rental .....	\$ 5.00
Activity Costs ( <b>Optional</b> ) .....	<u>\$ 15.00</u>
<b>Total for grade 6 &amp; new students (as above)</b> .....	<b>\$40.00</b>

**Returning Students in Grade 7 & Grade8:**

Activity Costs ( <b>Optional</b> ) .....	\$ 15.00
<b>Total for returning Colquitz students</b> .....	<b>\$15.00</b>

There will not be any fees or other charges for the basic exploratory courses.

Students who elect to use superior materials for projects may be charged for the cost of the materials.

**Financial Hardship will not be a barrier to student participation in educational programs. If you have any questions regarding costs, please do not hesitate to contact Mr. Macintosh, Principal or Mrs. Scott, Vice Principal, at Colquitz Middle School at 250-479-1678.**

Families are encouraged to use our online payment website <https://sd61.schoolcashonline.com> to pay for the costs and deposits described above. You need to register before making payments. If you'd prefer to pay by cheque or cash, please use the section below.



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**PLEASE RETURN THIS FORM WITH YOUR PAYMENT.**

**Student Name** \_\_\_\_\_ **Division** \_\_\_\_\_

**New Student** Payment enclosed    **OR**    **Returning Student** Payment Enclosed:

**\$40.00**

**\$15.00**

*Please make the cheque payable to Colquitz Middle School or C.M.S. This form will be returned to your student once receipted.*

Office Use: Received \$ \_\_\_\_\_ Chq \_\_\_ Cash \_\_\_ by: \_\_\_\_\_

Fast. Safe. Convenient.

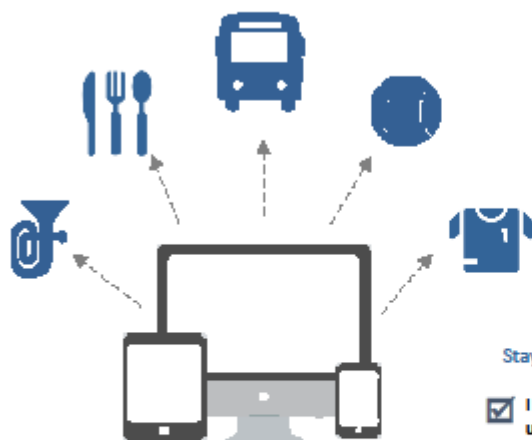
# Welcome to *School Cash Online*

School Cash Online is an online parent portal that offers a safe, fast and convenient way to pay for school activity fees. The portal is customized to meet your school's needs and allows you as a parent, to add your students, make payments, check current balance/account history, print or view receipts, and receive notifications about upcoming events.

## Why Use School Cash Online?

With School Cash Online, you can pay all your student's school fees with the click of a button. Wherever. Whenever. Trips to the school to drop-off cash or sending your student with money will be a thing of the past. School Cash Online also enables you to keep track of your student's school items and activities.

Purchase these items and more online.



### Credit Card

Pay with Visa or MasterCard on School Cash Online by entering your credit card number, CVV number (the three digits on the back of your card), card expiry date, and billing information.



### eCheck

An electronic version of a paper check used to make payments online. Anyone with a checking or savings account can pay by eCheck through School Cash Online.

## How to Register

Follow these instructions to create your School Cash Online account today.

1

Create Your Profile:

Go to <https://sd61.schoolcashonline.com> and click on "Get Started Today".

2

Confirm Your Email:

Check your inbox for the email confirmation and click on the link inside. Sign in with your new login details.

3

Add a Student

Click "Add Student" and fill in the required fields with your child's details.

Stay connected by selecting "Yes" to email notifications about upcoming fees.

I want to receive email notifications for new fees assigned to my student and updates on school-related activities.



For more information contact Parent Helpdesk at  
[parenthelp@schoolcashonline.com](mailto:parenthelp@schoolcashonline.com) or 1.866.961.1803