

# Colquitz Middle School – PAC Meeting

## Minutes

### June 7, 2022

Meeting called to order at 6:36 pm

**Attendance:** Christine SurrIDGE, Kindree Draper, Lisa Gelling, Carly, Nicole, Serena, Chrissy, Karen, Maddy

#### Introductions

Motion to approve May minutes by Lisa G, seconded by Karen, passed.

#### Financial Report:

- Gaming account balance is \$10,820.47.
- Operating account balance is \$3,603.79.
- Motion to approve treasurer's report (see attached) by Lisa G, seconded by Maddy, passed.

#### Administration Report:

- The Gaga Ball court was installed on Friday. Children are enjoying it a lot.
- The musical was performed last week at the Spectrum Theatre. Went very well.
- Report cards come out in a couple of weeks.
- A lot of staff changes in Green and Orange Pod for next year.
- School field should be resurfaced this summer.
- Work to create space for bus storage almost finished

#### Items for Discussion:

- Motion to approve the changes to the Constitution and Bylaws by Maddy, seconded Lisa G, passed.
- Dates for next year's meetings: September 20, October 18, November 15, January 17, February 21, April 18, May 16, June 6 (early for June to accommodate actions before end of school year).
- Motion to spend up to \$300 on staff appreciation by Lisa G, seconded by Carly, passed.
- Staff appreciation gift – Chefman hot water pot, forks for the staffroom, coffee, tea, and treats – to be presented at the in-person all staff meeting on June 8.

#### Elections:

- Chair – Kindree Draper by acclamation
- Vice Chair - vacant
- Treasurer – Nicole Nyvall by acclamation
- Secretary – Serena Samra by acclamation
- VCPAC Rep – Lisa Gelling by acclamation

#### Opens:

- Jeff Duyndam, Principal of Tillicum Community School, is on this year's Tour de Rock team as a guest rider. Would we consider a donation?
- Serena motions to donate \$100, seconded by Maddy, passed. Kindree to facilitate donation.

Motion to adjourn by Kindree, seconded by Carly, passed. Meeting Adjourned at 7:33pm.

Next Meeting will be September 20<sup>th</sup> at 6:30pm in the library.

# Colquitz Middle School PAC

## 2021/22 Treasurer's Report

### Overview:

The Colquitz PAC recognizes the unique **extra-curricular** learning opportunities that teachers offer our children and we look forward to supporting as many requests as possible; however, access to funding is not guaranteed and will vary from year-to-year.

The PAC has two ways to fund activities, Gaming Grant funds and money raised through fundraising activities which has been hindered by the pandemic.

The vast majority of our funding comes from Gaming Grant funds, which has very specific rules and restrictions about how these funds can be spent on non-curricular opportunities. **The Colquitz PAC must carefully evaluate every request to ensure that we are in compliance with the rules set out by the Community Gaming Grants Branch.**

Grant funds may be used to pay for goods and services used by students for, or primarily for, extra- curricular activities. Grant funds may not be used to pay for goods or services used primarily by teachers to deliver curriculum or by students to meet curriculum requirements.

We generally aim for the following:

- Usually fund about \$20 per students
- Try to spread it out as much as possible, things that are good for whole school and some per class

Eligible use of gaming funds includes the following:

- Student publications: newsletters, yearbooks
- Student competitions: writing, debating, chess, music
- Student computers: software, hardware, accessories
- Student societies: drama club, student society
- Student ceremonies: graduation, recognition
- Student conferences or educational field trips within B.C.
- Uniforms and equipment for extracurricular activities
- Sports or playground equipment
- Awards and trophies
- Capital acquisitions directly benefiting students, such as playground equipment
- Student transportation and travel within B.C.

Amount Requested	Item/Activity	Approx. Number of Students Benefiting	Per Student	Actual Spend
\$1,000	Lauren Hodge – Grade 6 Orange Pod Divisions 5-8 End of year field trip – transportation costs requested	96	\$10.41	
\$760	Megan Parry – Grade 7 Yellow Pod Division 10 + 4 more December Bowling field trip Transportation and costs for lanes	70	\$10.85	
\$1,000	Sean Pollitt – Grade 6 Green Pod Division 1-4 Spring Field Trip to French Beach Transportation costs – June 16	100	\$10	
\$1,700	Grade 8 Celebration Day - \$10 per student to fund: <ul style="list-style-type: none"> <li>• Funtime Inflatables - \$285.60</li> <li>• Island Photobooth - \$802.50</li> <li>• Backyard Bounce - \$435.75</li> <li>• Sponges for water fight - \$30 (allocated to be spent)</li> <li>• Drinks and popsicles \$146.15 (allocated to be spent once drink orders are in)</li> </ul>		\$10 per student	\$1,700
\$600 – \$135.64 =\$464.36	Megan Schuring – Leadership for school spirit and pride (has additional \$329 carryover) Proposed spending: <ul style="list-style-type: none"> <li>• Continue offering Tuesday Trivia – Smarties and bookmarks</li> <li>• Small prizes for spirit days throughout the year including pencils, stickers</li> <li>• Pumpkins from Save-On at 50% discount</li> <li>• Possible spring activity</li> <li>• Student selected community-based fundraising activity – start-up funds</li> </ul>	518	\$0.86	\$135.64
\$500	Wendy Lubinich – Youth & Family Counselor Santa’s Closet – provides students with limited financial means to give gifts selected from donations from school community and funds used to purchase gifts	25	\$20	\$446.11
\$1,000	Marko Guizzo – Grade 7/8 Red Pod Division 20-23	100	\$10	\$1,000

	Salish Sea Field Trip: partly subsidized through fundraising. Includes bus and boat to study connections between Indigenous peoples and the Salish Sea *Transportation costs requested			
\$1,500	Christine Crljenkovic - Grade 8 Blue Pod 5 Division 15-19 Fall Team Building Field Trip – Bowling Langford Lanes Transportation costs \$300 x 5 buses	110	\$13.63	\$832.50
\$900	Stacy Rowlands – Grade 8 Yellow Pod Division 14 plus Division 9 TBC Year End Mystic Beach Field Trip Transportation costs	22 + 22	\$20.45	\$685.13
\$500	Sean Pollitt – Grade 6 Green Pod Division 1-4 Harbour Cats Baseball Game Transportation costs	100	\$5.00	\$500
\$700	Laura-Lyn Helton – Exploratory <ul style="list-style-type: none"> <li>• Chicken Society for Students</li> <li>• Funding to pay for house and chicken rental, plus food/needs</li> </ul>	518		\$700
<b>\$6,300</b>	<b>TOTAL REQUESTS FOR 2021/22</b>			<b>\$5,999.38</b>
<b>Carryover Funding Commitments from 2020/21</b>				
\$400-\$180 =\$220	(Larocque) Grade 8 Division 11 Field trip to promote cultural learning about First Peoples of B.C. (includes \$5 per student for bus fare) – Used \$180	22	\$18.18	\$180 to Blue Pod Bowling
\$1,000	Dylan Thomas Indigenous Art Piece – expected Fall 2022	518		
\$200	Marko Guizzo Gorge Paddling Club Honorarium			
<b>\$1,420</b>	<b>Total of carryover commitments</b>			

Non-Gaming/Operating Budget				
\$1,200	Island Sexual Health Presentations – Grades 6-8	518	\$2.31	\$1,150
<b>\$8,920</b>	<b>TOTAL REQUESTS &amp; COMMITMENTS 2021/22</b>	<b>Total Spend for 2021/22 Fiscal Year Gaming &amp; Operating Combined</b>		<b>\$7,149.38</b>

Balances as at June 8, 2022	
Gaming Fund	<b>\$10,820.47</b>
Operating Budget	<b>\$3,603.79</b>