

# Colquitz Middle School – PAC Meeting

## Minutes

### October 19, 2021

Meeting called to order at 7:02 pm

**Attendance:** Christine Surridge, Kindree Draper, Lisa Gelling, Topher Mackintosh, Monique, Chantelle, Malia, Serena, Dana, Carly, Mandy

#### Introductions

Motion to approve Sept. minutes by Kindree D, seconded by Lisa G, passed

#### Financial Report:

- Gaming grant in the amount of \$10,120.00 was deposited into our account mid-October
- Gaming account \$14,434.73
- Operating account \$4,314.02
- Treasurer position still vacant
- Motion to reimburse Christine S for the purchase of cheques for our gaming account in the amount of \$89.59 by Kindree D, seconded by Lisa G, passed
- BCCPAC fees will be covered by VCPAC

#### Budget Discussion:

- Summary of spending last year
- At September meeting, approved funding presentations to grades 6-8 from Island Sexual Health
- List of requests from teachers this year attached
- Looking over teacher requests. Motion to approve all the teacher requests by Lisa G, seconded by Serena, passed
- Motion to approve the budget with amendment Monique J, seconded by Serena S, passed

#### Items for Discussion:

- CMS PAC Bylaws were shared. If you have any questions, ask Kindree for clarification
- Parent Education ideas – Anxiety Management with Julie Anne Richards, Sexual Health and Consent with Island Sexual Health, Talking to Your Children About Pornography from Power Up Education
- Looking at drafting a standard set of guidelines for our PAC parent Facebook group. We will be providing a proposed set of standards and guidelines before the November meeting that will reflect the purpose of the PAC as outlined on the school page: **to assist parents and guardians in accessing the K-12 public system to support their children in their educational experience. The PAC communicates with parents and guardians to promote positive coordination between the home and school, and to improve the quality of education and well-being of students attending Colquitz Middle School.**

#### Administration Report:

- Things going really well so far. Staff is exceptional. Nice, kind group of students.
- Due to the pandemic, a lot of learning support needed and staff have been struggling. We have just been given an additional full-time teacher for learning support
- Basketball is going, should end up with 3 teams. Grade 6 will be intramural in the building.
- Senior play is in full rehearsals. As usual was written by Caroline Mackenzie and her husband. Musical will be in the New Year

- Salish Sea fieldtrip happened for Red Pod (div 20-23). Whales were seen! This group is dedicated to save the salmon and they do that by teaching about whales since they need the salmon to thrive.
- Dylan Thomas anticipates finishing his artwork by the end of October. Will present at next PAC meeting. Talking with his father Paul Thomas about where it will be installed and what type of event it will be when it is unveiled. Talking about inviting the chiefs which would make it a very important ceremony.
- Microsoft Teams or Microsoft Booking will be used for parent teacher interviews next week

#### Opens:

- Fundraising suggestion by Chantelle. Chantelle's locally based company, Wild & Free Organics - <https://wildandfreeorganics.com/> - where she sells natural soy wood wick candles, room & linen sprays, reed diffusers, natural soap and lip balms. All of her products are free from Parabens, Phthalates, Paraffin, Alcohol, Lead and are cruelty free.
- She has indicated that she can either email a catalog from which families can order with a specific code to use at check-out so sales can be tracked with the correct amounts being sent back to the PAC.
- Chantelle has proposed that she could have all orders packaged and delivered to be sent home with kids or set a designated pick up time along the lines of what we see with the CPAPA's Purdy's and poinsettia fundraisers.
- More information to follow and will vote via email.

Motion to adjourn by Christine S, seconded by Kindree D, passed. Meeting Adjourned at 8:10 pm

Next Meeting will be Tuesday, November 16<sup>th</sup> 7-8 in the library.

#### Post-meeting motions and voting via email:

##### October 21, 2021

- Motion to cover the cost for the rental of the chicken house & chicken's as well as support their needs (eg feed) in the amount of \$700 by Kindree D, seconded by Christine S, passed

##### November 5, 2021

- Motion to do a specified posting to our Facebook page that would be described as a holiday-based fundraising opportunity with a few of the details mentioned in the above minutes - once we finalize them – by Kindree D. Clarifying this as time-based and specific to fundraising for the PAC as we would not want to use our FB page for third-party advertising or promotion unless it's tied to our fundraising efforts to benefit the Colquitz school community. Seconded by Christine S, passed.

## Colquitz Middle School PAC -- October 2022 Budget

Gaming Balance Carryover 2019/20	\$ 9,981.00
Gaming Grant 2020/21	\$ 10,140.00
<b>Available Balance to Spend in 2021/22 School Year</b>	<b>\$ 20,121.00</b>

Opening Bank Balances for October 1, 2021	Gaming	Operating	Combined
Remaing Gaming Balance 2020/21	\$ 4,314.72	\$ 4,314.02	\$ 18,748.74
Gaming Grant for 2021/22	\$ 10,120.00		
Parent Donations		\$ 549.00	
SD61 Parent Education Funds 2020/21		\$ 250.00	

### Expenditures 2020/21

ch#076 School Wide Leadership (Schuring)	\$ 497.02
ch#077 Santa's Closet	\$ 416.85
ch#078 Divisional Recreation Ball Replacement	\$ 600.00
ch#079 Video Equipment (Fine Arts)	\$ 869.17
ch#080 Garden Club Chicken Rental	\$ 700.00
ch#081 Garden Shed Concrete Base	\$ 900.00
ch#082 Blue Pod Bowling Trip	\$ 1,549.26
ch#083 Gaga Ball Court	\$ 3,000.00
ch#084 Grade 8 Day	\$ 1,700.00
ch#085 Yellow Pod Field Trip (Div 12)	\$ 900.00
ch#086 Leadership	\$ 453.98
ch#087 Yellow Pod Field Trip (Div 14)	\$ 900.00
ch#088 Yellow Pod Field Trip (Div 10 & 13)	\$ 1,000.00

ch#089 Red Pod Field Trip	\$	1,320.00
ch#090 Orange Pod Field Trip	\$	1,000.00
<b>TOTAL GRANT FUNDING SPENT</b>	<b>\$</b>	<b>15,806.28</b>

**Committed Funds from 2020/21**

Paddling Honourarium -	\$	200.00
Indigenous Art Piece - Dylan Thomas	\$	1,000.00
Approved funds for Mr. Larocque Grade 8 Div 11 Field trip	\$	400.00
<b>TOTAL CARRYOVER FUNDS</b>	<b>\$</b>	<b>1,600.00</b>

**Committed Funds 2021/22**

Island Sexual Health presentations Grades 6-8	\$	1,200.00
---	----	----------

# Colquitz PAC

## Fall 2021/22 — Summary of Requests for Gaming Funds

The Colquitz PAC recognizes the unique **extra-curricular** learning opportunities that teachers offer our children and we look forward to supporting as many requests as possible; however, access to funding is not guaranteed and will vary from year-to-year.

The PAC has two ways to fund activities, Gaming Grant funds and money raised through fundraising activities which are currently hindered by the pandemic.

The vast majority of our funding comes from Gaming Grant funds, which has very specific rules and restrictions about how these funds can be spent on non-curricular opportunities. **The Colquitz PAC must carefully evaluate every request to ensure that we are in compliance with the rules set out by the Community Gaming Grants Branch.**

Grant funds may be used to pay for goods and services used by students for, or primarily for, extra- curricular activities. Grant funds may not be used to pay for goods or services used primarily by teachers to deliver curriculum or by students to meet curriculum requirements.

We generally aim for the following:

- Usually fund about \$20 per students
- Try to spread it out as much as possible, things that are good for whole school and some per class

Eligible use of gaming funds includes the following:

- Student publications: newsletters, yearbooks
- Student competitions: writing, debating, chess, music
- Student computers: software, hardware, accessories
- Student societies: drama club, student society
- Student ceremonies: graduation, recognition
- Student conferences or educational field trips within B.C.
- Uniforms and equipment for extracurricular activities
- Sports or playground equipment
- Awards and trophies
- Capital acquisitions directly benefiting students, such as playground equipment
- Student transportation and travel within B.C.

Amount Requested	Item/Activity	Approx. Number of Students Benefiting	Per Student
\$600	Megan Schuring – Leadership for school spirit and pride (has additional \$329 carryover) Proposed spending: <ul style="list-style-type: none"> <li>• Continue offering Tuesday Trivia – Smarties and bookmarks</li> <li>• Small prizes for spirit days throughout the year including pencils, stickers</li> <li>• Pumpkins from Save-On at 50% discount</li> <li>• Possible spring activity</li> <li>• Student selected community-based fundraising activity – start-up funds</li> </ul>	518	\$0.86
\$1,000	Lauren Hodge – Grade 6 Orange Pod Division 5-8 End of year field trip – transportation costs requested	96	\$10.41
\$500	Wendy Lubinich – Youth & Family Counselor Santa’s Closet – provides students with limited financial means to give gifts selected from donations from school community and funds used to purchase gifts	25	\$20

\$1,000	Marko Guizzo – Grade 7/8 Red Pod Division 20-23 Salish Sea Field Trip: partly subsidized through fundraising. Includes bus and boat to study connections between Indigenous peoples and the Salish Sea Transportation costs requested	100	\$10
\$760	Megan Parry – Grade 7 Yellow Pod Division 10 + 4 more December Bowling field trip Transportation and costs for lanes	70	\$10.85
\$1,500	Christine Crljenkovic - Grade 8 Blue Pod 5 Division 15-19 Fall Team Building Field Trip Transportation costs \$300 x 5 buses	110	\$13.63
\$900	Stacy Rowlands – Grade 8 Yellow Pod Division 14 plus Division 9 TBC Year End Mystic Beach Field Trip Transportation costs	22 + 22 TBC	\$20.45
\$500	Sean Pollitt – Grade 6 Green Pod Division 1-4 Harbour Cats Baseball Game Transportation costs	100	\$5.00
\$1,000	Sean Pollitt – Grade 6 Green Pod Division 1-4 Spring Field Trip to French Beach Transportation costs	100	\$10
\$700	Laura-Lyn Helton – Exploratory Chicken Society for Students Funding to pay for house and chicken rental, plus food/needs	518	
<b>\$8,460</b>	<b>TOTAL REQUESTS FOR 2021/22</b>		
<b>Carryover Funding Commitments from 2020/21</b>			
\$400	(Larocque) Grade 8 Division 11 Field trip to promote cultural learning about First Peoples of B.C. (includes \$5 per student for bus fare)	22	\$18.18
\$1,000	Dylan Thomas Indigenous Art Piece		
\$200	Marko Guizzo Gorge Paddling Club Honorarium		
<b>\$1,600</b>	<b>Total of carryover commitments</b>		
<b>\$10,060</b>	<b>TOTAL REQUESTS &amp; COMMITMENTS 2021/22</b>		