

**CMS**

COLQUITZ MIDDLE SCHOOL

Code of Conduct

The Code of Conduct of Colquitz Middle School is based upon the BC Ministry of Education Standards for student codes of conduct as outlined in the *Safe, Caring and Orderly Schools Guide*. Our school staff is committed to making the school free of negative factors such as abuse, bullying, discrimination, intimidation, hateful words and actions and any form of physical violence. Our school has a code of conduct that encourages problem prevention, peaceful problem-solving techniques and the creation of a safe and welcoming environment.

Anyone participating in a school activity, both on and off school property, including students, parents or guardians, volunteers, and staff members, is expected to follow the Code of Conduct.

BC Human Rights Code:

- Colquitz Middle School promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law and prohibiting discrimination based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation, gender identity or expression and age.

Conduct Expectations:

We treat people, property, and ourselves in a respectful and trustworthy manner. We take personal responsibility for our words and our actions. We treat each other kindly, in ways which we too, wish to be treated. We work and play in ways that will not scare or harm each other.

To help each student clearly understand this code of conduct, at Colquitz Middle School we talk about the three levels of respect:

1. Respect for self: Showing respect for yourself means doing your best and presenting your best self at all times. This includes:

1. Putting your best into learning
2. Being on time and attending regularly
3. Using language to suit the situation

Behavior that shows your best self is appropriate.

2. Respect for others: Showing respect for others means placing their interests as high as or higher than your own. You can do this by:

1. Being positive (not swearing or using put-downs or threats)
2. Allowing the other person space, not fighting or bullying, accepting who they are unconditionally.
3. Allowing others to function without distracting them

Behavior that makes other people in the school feel physically, emotionally and socially safe is appropriate.

3. Respect for school: Showing respect for the school and property means being considerate and careful. You can do this by:

1. Maintaining cleanliness
2. Preventing damage or breakdown

Behavior that improves and maintains the school is appropriate.

Students are expected to conduct themselves in a responsible and respectful manner at all times.

- Offsite, students are to act in a manner that brings credit to the school.
- Students are expected to speak respectfully at all times to their peers and school staff.
- Students will show respect for the property of others.
- Students are to inform adults, in a timely manner (in advance, if possible) of incidents of bullying, harassment or intimidation.
- Students stay on the school grounds unless given permission from the principal, vice principal and/or front office after obtaining parental permission.
- All students are expected to keep the school buildings and grounds free of litter.
- Students will attend school regularly and be punctual.
- Students are to ride skateboards, bicycles, and scooters are expectation to wear proper protective gear. (Helmets are mandatory when riding on school property)

We believe that the purpose of any disciplinary procedure is to help the students learn to follow the Code of Conduct. The consequences of a student's actions should help them practice the expectations outlined in the Code of Conduct.

Rising Expectations:

At Colquitz Middle School, we feel that as children become older, more mature, and move through the successive grades, there is increasing personal responsibility and self-discipline.

Student Dress:

It is our belief that school is a place of learning and business. We ask that students wear clothing that is appropriate for a casual work setting. Any clothing that promotes alcohol, drugs, or contains unacceptable language is not permitted. In the event that a student's attire is possibly not appropriate for a work setting, a staff member might have a conversation with that student. Parents may be contacted if a student regularly wears clothing that may be inappropriate, and/or may be referred to the principal or vice-principal.

Personal Electronic Device Use:

Students are only permitted to use personal electronic devices in classrooms under direct staff supervision. Students should not be using personal devices outside the classroom during school hours (8:20 to 3pm).

Device Free Zones are:

- ✓ Washrooms
- ✓ Hallways and Foyer
- ✓ Outside at Nutrition Break and Lunch
- ✓ Library
- ✓ Gymnasium

Please note that ALL device use must adhere to the **"Expectations for Students Using School or District Electronic Communication Systems"**. It is recommended that students secure devices in their locker during school hours.