

Colquitz Middle School PAC Meeting Minutes

October 16th, 2018

Called to order by Nicole 7:03pm

Members in Attendance: Gord Mitchell, Deanna B, Tracey K, Jeni M, Tamara P, Whitney D, Jean B, Moira C, Christine S, Selena, Nicole N, Kate T, Chandra K

Principal's Report

- Nov 9th Remembrance Day Assembly at 10:45am. Parents are welcome to attend, please sit at the side or back of the gym.
- Halloween - Kids can wear costumes to school if they'd like to, there will be a costume parade.
- Parent-Teacher Interviews Oct 23 & 25th. Online signup is available but call the office if you need assistance. Most teachers are available from 2-6pm.
- PAC sponsored Jesse Miller's talk. Main topics were consent, appropriate use (time & place). Parents are encouraged to get involved & be aware of online activities.
- Colquitz does not have an official Instagram account. The school has twitter & PAC has a facebook account. Nothing else is official.
- No phones allowed in hallways at recess & lunch due to the difficulty in monitoring kids' activities.
- Friday October 19th provincial Pro-D-Day. Staff will be attending various events local & provincial.

Financial Update

- Gaming grant was received in the amount of \$10,944. \$20/student plus \$1000 bonus.
- \$2012.92 in parent donation account currently. May look at discontinuing parent contribution due to difficulty in keeping track of funds.
- Teacher requests were due the end of September and were evaluated by the executive/budget committee.
- Based on the requests received, PAC presented a budget for the fall 2018 spending. (See attached for requests & approvals)
 - PAC plans to work towards equality for students in spending funds. Possibility of moving towards \$10 per student for future years for use with field trips.
 - PAC will keep a contingency fund for use in 2nd round of requests that is due at end of Jan
 - We would like to use most of the funds for this year's kids leaving a small amount (less than \$1000) for next year.
 - We would like to make sure it's clear to teachers that nothing will be paid out until PAC receives a receipt.
 - It has been decided that Grade 8 Day will be a budgeted item (rather than request driven each year) and the amount will be \$10 per student. The annual Pancake Breakfast and Santa's Closet will also be made part of the budget moving forward.

Fundraising

- Moira has looked into a few fundraising opportunities
 - Victorian Epicure - PAC could receive 40% (approx. \$5 for each package sold)
 - Thrifty's smile cards - PAC must identify what the funds would be used for (school jerseys)
- Victoria Grizzlies - tickets are sold for \$15 each. PAC would receive \$4 from each ticket sold. Ticket would include game entry, meet players, poster, pop & burger. This deal is offered 3x per year. Grizzlies also have a 50/50 fundraiser at most home games that PAC could take part in.
- Victoria Royals - PAC currently on the list, hoping for a weekend game
- Idea of fundraising committee looking for interested people to look into fundraising opportunities.

Parent Ed

- Family Smart - if speaker is organized through them, they will pay for it - will discuss more at the November meeting.
- PAC is open to other suggestions & hoping for input from school parents
- Shelley Moore still a possibility will be in Victoria at a conference May 23/24th

VCPAC

- Parent conference is March 2nd 2018. Early Registration in Dec. VCPAC is looking at new ways to distribute tickets.
- District is looking at processes in handling money i.e.: school/PAC donations
- District policy on classroom pets driven by SPCA. Feedback is being collected until Nov 9th, will be discussed in December at a board office committee meeting. Info available on VCPAC website.

Opens

- Meeting Thursday @ Spectrum RE hockey arena on Oct 20th to decide what to take to the school board and district of Saanich.
- SD seeking parents' input on school catchment boundaries. Info online, through newsletters and surveys. Results looked at in Dec, Open houses in Jan & Feb.
- PAC received an email from a school parent requesting info on earthquake preparedness.
 - Water granola bars & other snacks are stored in an emergency kiosk on-site near the basketball court. The kiosk contains supplies (granola bars & other snacks, water, shovels, tarps etc) for approx 48hrs. Planned pickup area is at the front of the school. If that is not possible there is an alternate pickup location at the church. If needed, the students could also be escorted to Pearkes arena where community help will be available.

Motions

- Jeni moves to approve Sept. Minutes, Moira seconds, all in favour
- Moira moves to approve budget, Tam seconds, all in favour
- Christine motions to adjourn, Kate seconds, all in favour

Meeting adjourned @ 8:45pm

Next meeting is November 20th, 2018

Fall 2018 budget

Item/Activity	Amount Requested	Amount Approved
Blue Pod – year-end camping trip	\$2,000	\$1,200
Yellow Pod – year-end camping trip – Camp Barnard	\$1,200	\$1,200
Red Pod – year-end camping trip – Goldstream	\$750	\$750
Red Pod – Field Trip to Board Game Cafe	\$400	\$400
Orange Pod – Royal Theatre Trip – Naden Concert	\$790	\$790
Div 20 Field Trip (Salmon Enhancement)	\$330	\$330
Grade 8 Day 2019	\$2,500	\$1,750 (\$10 per student)
Exploratory Supplies	\$30	\$30
Performing Arts-Marching Band Drums	\$1,000	\$1,000
Athletics – New Sports Jerseys (10 + year life)	\$3,204.65	\$3,204.65
Lego League Club	\$1,800	\$1,800
Dragon Boat Club	\$500	\$500
Total		\$12,954.65
Plus outstanding commitments from 2017/18 of \$3,750		\$16,704.65
Plus budgeted items *		\$18,216.15

*Total spend of \$16,704.65 plus Victoria Sings bus, (\$661.50) Santa's Closet (\$250) and Pancake Breakfast (\$600)

This leaves approx \$6,000 for the second round of requests. During the second round (January 2019) we will encourage green pod to apply for funding and orange pod to apply for more funding to bring them in line with the other pods. Then we have the ability to evaluate any other requests received to get as close to equal spending as we can for this school year.

Non Gaming items budgeted for are \$500 parent education, \$50 admin costs, \$300 parent teacher breakfasts, and \$50 meeting expenses.